Call to Order 6:45PM

Roll Call

Krystle Birdsall Absent
Tighe Burns Present
Matthew Davidoff Present
Carole Kraemer Present
Anna Russo Absent
Keisha Usher-Martin Present (via phone)
Tomas Varela Present

Also in attendance: Constance Horton, David Rouse, Rashid Duroseau, Linda Jones-Easton, Natasha Trivers.

Reading of the Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting the public is discussed or acted upon.

In accordance with the provisions of this act, Freedom Prep Charter School has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post and to the Office of the Camden County Clerk.

Formal action may take place at this meeting.

Principal Report

Brittany Creighton and Emily Cilvik, Acting Principals, FPE
Kaitlin McCann, FPM
Joshua Rivera, FPH
**Action Items**

022720-1 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the agenda **AO1**.

Motion by: Carole Kraemer  
Second by: Tighe Burns

Krystle Birdsall  
Absents

Tighe Burns  
Yes

Matthew Davidoff  
Yes

Carole Kraemer  
Yes

Anna Russo  
Absent

Keisha Usher-Martin  
Yes

Tomas Varela  
Yes

022720-2 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the minutes from the following meeting:

- February 10, 2019 **AO2**

Motion by: Carole Kraemer  
Second by: Tighe Burns

Krystle Birdsall  
Absents

Tighe Burns  
Yes

Matthew Davidoff  
Yes

Carole Kraemer  
Yes

Anna Russo  
Absent

Keisha Usher-Martin  
Yes

Tomas Varela  
Yes

**PROGRAM & PERSONNEL**

022720-3 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the hiring of the following employees pending criminal history clearance and all other reviews: **AO3**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Campus</th>
<th>Start Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fatimah Dale</td>
<td>Family Engagement and Enrollment Senior Manager</td>
<td>ROT</td>
<td>2/18/2020</td>
<td>$60,000</td>
</tr>
<tr>
<td>Daheshelle Robertson</td>
<td>Paraprofessional</td>
<td>FPE</td>
<td>2/20/2020</td>
<td>$15.00 per hour</td>
</tr>
</tbody>
</table>

Motion by: Tighe Burns  
Second by: Carole Kraemer

Krystle Birdsall  
Absents

Tighe Burns  
Yes

Matthew Davidoff  
Yes

Carole Kraemer  
Yes
RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following resignations/terminations. **A04**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Campus</th>
<th>Resignation Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fawn Kieman</td>
<td>Paraprofessional</td>
<td>FPE</td>
<td>1/24/2020</td>
<td>Resignation</td>
</tr>
<tr>
<td>Eddie Eichenbaum</td>
<td>Special Ed. Teacher</td>
<td>FPE</td>
<td>2/27/2020</td>
<td>Resignation</td>
</tr>
</tbody>
</table>

Motion by: Tighe Burns  
Second by: Carole Kraemer

RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following professional development requests:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Location</th>
<th>Attendee</th>
<th>Registration Cost</th>
<th>Hotel or Travel Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, March 17, 2020 – Wednesday, March 18, 2020</td>
<td>Culture, Climate, and Community: Moving From Words to Equity in Action.</td>
<td>Rutgers, New Brunswick, NJ</td>
<td>Constance Horton</td>
<td>300.00</td>
<td>$0.35/mile</td>
</tr>
</tbody>
</table>

Motion by: Tighe Burns  
Second by: Carole Kraemer

RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following Out-of-District Approved Private Placement contract: **A06**
<table>
<thead>
<tr>
<th>Freedom Prep Student ID #</th>
<th>Description</th>
<th>Reason</th>
<th>Location</th>
<th>Tuition Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>SID #6147468929, CC</td>
<td>FP out of district student to attend Garfield Park Academy</td>
<td>For Special Educational Services</td>
<td>Willingboro, NJ</td>
<td>Paid by Camden City</td>
</tr>
</tbody>
</table>

Motion by: Tighe Burns    Second by: Carole Kraemer

Krystle Birdsall         Absent
Tighe Burns               Yes
Matthew Davidoff          Yes
Carole Kraemer            Yes
Anna Russo                Absent
Keisha Usher-Martin       Yes
Tomas Varela              Yes

**022720-7** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the bid from STA Travel, within the Competitive Contract process, to provide airfare for travel to South Africa international field trip on 4/10/20 – 4/17/20. **A07**

Motion by: Tomas Varela    Second by: Carole Kraemer

Krystle Birdsall         Absent
Tighe Burns               Yes
Matthew Davidoff          Yes
Carole Kraemer            Yes
Anna Russo                Absent
Keisha Usher-Martin       Yes
Tomas Varela              Yes

**022720-8** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the bid from EDUPEOPLE, Inc., within the Competitive Contract process, to provide airfare for travel to Ecuador international field trip on 4/11/20 – 4/18/20. **A08**

Motion by: Tomas Varela    Second by: Carole Kraemer

Krystle Birdsall         Absent
Tighe Burns               Yes
Matthew Davidoff          Yes
Carole Kraemer            Yes
Anna Russo                Absent
Keisha Usher-Martin       Yes
Tomas Varela              Yes

**022720-9** RESOLVED that the Freedom Prep Charter School Board of Trustees approves the bid from STA Travel, within the Competitive Contract process, to provide cultural experiences and accommodations during travel to South Africa international field trip on 4/10/20 – 4/17/20. **A07-A09**
Motion by: Tomas Varela  Second by: Carole Kraemer

Krystle Birdsall  Absent
Tighe Burns  Yes
Matthew Davidoff  Yes
Carole Kraemer  Yes
Anna Russo  Absent
Keisha Usher-Martin  Yes
Tomas Varela  Yes

022720-10  RESOLVED that the Freedom Prep Charter School Board of Trustees approves the bid from EDUPEOPLE Inc., within the Competitive Contract process, to provide cultural experiences and accommodations during travel to South Korea international field trip on 4/10/20 – 4/17/20. A08-A10

Motion by: Tomas Varela  Second by: Carole Kraemer

Krystle Birdsall  Absent
Tighe Burns  Yes
Matthew Davidoff  Yes
Carole Kraemer  Yes
Anna Russo  Absent
Keisha Usher-Martin  Yes
Tomas Varela  Yes

022720-11  RESOLVED that the Freedom Prep Charter School Board of Trustees approves the bid from Cristobal Colon, within the competitive Contract process, to provide cultural experiences and accommodations during travel to Ecuador international field trip on 4/11/20 – 4/18/20. A11

Motion by: Tomas Varela  Second by: Carole Kraemer

Krystle Birdsall  Absent
Tighe Burns  Yes
Matthew Davidoff  Yes
Carole Kraemer  Yes
Anna Russo  Absent
Keisha Usher-Martin  Yes
Tomas Varela  Yes

022720-12  RESOLVED that the Freedom Prep Charter School Board of Trustees approves the bid from Jumpstreet Tours Inc., within the Competitive Contract process, to provide cultural
experiences and accommodations during travel to Canada international field trip on 6/10/20 – 6/14/20.

Motion by: Carole Kraemer  Second by: Matthew Davidoff

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Dates</th>
<th>Costs</th>
<th>Management 5%</th>
<th>Travel Services 20%</th>
<th>Quality of Proposal 10%</th>
<th>Performance Record 20%</th>
<th>Cost, 35%</th>
<th>Financial Strength and Stability, 10%</th>
<th>Weighted Average Score:</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIRFARE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STA TRAVEL, INC</td>
<td>4/10/20-4/17/20</td>
<td>$46,817.02</td>
<td>5</td>
<td>4</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>EDUPeople</td>
<td>4/10/20-4/18/20</td>
<td>$23,202.00</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>3.25</td>
<td></td>
</tr>
<tr>
<td>SOUTH AFRICA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STA TRAVEL, INC</td>
<td>4/10/20-4/17/20</td>
<td>$12,808.80</td>
<td>5</td>
<td>4</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>4.5</td>
<td></td>
</tr>
<tr>
<td>SOUTH KOREA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EDUPEOPLE</td>
<td>4/10/20-4/17/20</td>
<td>$16,977.00</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>3.25</td>
<td></td>
</tr>
<tr>
<td>ECUADOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CRISTOBAL</td>
<td>4/11/20-4/18/20</td>
<td>$14,850.00</td>
<td>4</td>
<td>4</td>
<td>3</td>
<td>4</td>
<td>4</td>
<td>3.8</td>
<td></td>
</tr>
<tr>
<td>PACH</td>
<td>4/11/20-4/18/20</td>
<td>$16,958.00</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>3.1</td>
<td></td>
</tr>
<tr>
<td>CANADA</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JUMPSTREET</td>
<td>6/10/20-6/14/20</td>
<td>$27,800.00</td>
<td>5</td>
<td>5</td>
<td>4</td>
<td>5</td>
<td>4</td>
<td>4.45</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$159,412.82</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

022720-13 RESOLVED that the Freedom Prep Charter School Board of Trustees approves the following international field trips for the months of April 2020 through June 2020.

<table>
<thead>
<tr>
<th>Date</th>
<th>Grades Attending</th>
<th>Approx. # of Students &amp; Staff</th>
<th>Description</th>
<th>Vendor</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/10/20-4/17/20</td>
<td>12</td>
<td>15 scholars, 3 staff</td>
<td>South Africa Trip</td>
<td>STA TRAVEL, Inc.</td>
<td>$42,374.70</td>
</tr>
<tr>
<td>4/10/20-4/17/20</td>
<td>11</td>
<td>15 scholars, 3 staff</td>
<td>South Korea Trip</td>
<td>EDUPEOPLE</td>
<td>$40,179.00</td>
</tr>
<tr>
<td>Start Date</td>
<td>End Date</td>
<td>Number of Participants</td>
<td>Trip Details</td>
<td>Company/Service Provider</td>
<td>Amount</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------</td>
<td>------------------------</td>
<td>---------------------------------------</td>
<td>----------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>6/10/20-6/14/20</td>
<td></td>
<td>8</td>
<td>Canada Trip</td>
<td>Les Tours Jumpstreet Tours, Inc.</td>
<td>$27,800.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total</td>
<td></td>
<td><strong>$142,454.82</strong></td>
</tr>
</tbody>
</table>

Motion by: Carole Kraemer  
Second by: Tighe Burns

Krystle Birdsall  Absent  
Tighe Burns  Yes  
Matthew Davidoff  Yes  
Carole Kraemer  Yes  
Anna Russo  Absent  
Keisha Usher-Martin  Yes  
Tomas Varela  Yes

**FINANCE**

**Finance Report**

**022720-14**  RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Financial Report, Board Secretary Report for January 2020. **A14**

Motion by: Tomas Varela  
Second by: Tighe Burns

Krystle Birdsall  Absent  
Tighe Burns  Yes  
Matthew Davidoff  Yes  
Carole Kraemer  Yes  
Anna Russo  Absent  
Keisha Usher-Martin  Yes  
Tomas Varela  Yes

**022720-15**  RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Treasurer’s Report for December 2019.**A15**

Motion by: Carole Kraemer  
Second by: Tighe Burns

Krystle Birdsall  Absent  
Tighe Burns  Yes  
Matthew Davidoff  Yes  
Carole Kraemer  Yes  
Anna Russo  Absent  
Keisha Usher-Martin  Yes  
Tomas Varela  Yes
RESOLVED that the Freedom Prep Charter School Board of Trustees approves the Treasurer's Report January 2020.

Motion by: Carole Kraemer  
Second by: Tighe Burns

Krystle Birdsall: Absent  
Tighe Burns: Yes  
Matthew Davidoff: Yes  
Carole Kraemer: Yes  
Anna Russo: Absent  
Keisha Usher-Martin: Yes  
Tomas Varela: Yes

RESOLVED that the Freedom Prep Charter School Board of Trustees approves the gross payroll for January 15, 2020 in the amount of $288,133.74 and January 31, 2019 in the amount of $284,952.75.

Motion by: Matthew Davidoff  
Second by: Carole Kraemer

Krystle Birdsall: Absent  
Tighe Burns: Yes  
Matthew Davidoff: Yes  
Carole Kraemer: Yes  
Anna Russo: Absent  
Keisha Usher-Martin: Yes  
Tomas Varela: Yes

RESOLVED that the Freedom Prep Charter School Board of Trustees approves the February 2020 check register in the amount of $841,119.41 as presented and attached.

Motion by: Tighe Burns  
Second by: Carole Kraemer

Krystle Birdsall: Absent  
Tighe Burns: Yes  
Matthew Davidoff: Yes  
Carole Kraemer: Yes  
Anna Russo: Absent  
Keisha Usher-Martin: Yes  
Tomas Varela: Yes


Motion by: Tighe Burns  
Second by: Carole Kraemer

Krystle Birdsall: Absent
Tighe Burns  Yes
Matthew Davidoff  Yes
Carole Kraemer  Yes
Anna Russo  Absent
Keisha Usher-Martin  Yes
Tomas Varela  Yes

Network Report

Public Comment

012320-22  RESOLVED that the Freedom Prep Charter School Board of Trustees adjourns the meeting at 8:43 after the following vote:

Motion by: Tomas Varela  Second by: Tighe Burns

Krystle Birdsall  Absent
Tighe Burns  Yes
Matthew Davidoff  Yes
Carole Kraemer  Yes
Anna Russo  Absent
Keisha Usher-Martin  Yes
Tomas Varela  Yes